



At the Warwick Conference Center, P.O. Box 349, 62 Warwick Center Road, Warwick, NY 10990
Phone: 845-986-1164 / Fax: 845-986-8874 / www.campwarwick.org

January, 2018

Dear Volunteer,

Thank you for your interest in becoming a Camp Sunrise Volunteer Counselor.

Camp Sunrise offers a unique opportunity for young people (beginning with those who have completed 9th grade) and adults to experience a life-changing week by participating as a Camp Sunrise Volunteer Counselor. Camp Sunrise is a Christian Camp designed especially for differently-abled campers ages 8-55. We minister to the four basic needs in the life of the disabled person: the physical, the mental, the social and the spiritual. Campers receive care and supervision from a carefully selected group of summer staff and volunteers. The summer staff will come from colleges and universities from across the United States. Each volunteer is assigned to work on a one-to-one basis with a camper.

All volunteers will receive thorough training in all related aspects of physical care, lifting, emergency response, teamwork, programming and sharing one's faith with our special needs campers. All new volunteers or returning volunteers under the age of 18 are required to attend the training/orientation program which will be held at Camp Warwick on Saturday, June 23, 2018. Each volunteer will be assigned to one or more weeks depending on camper enrollment.

Camp Warwick will provide your meals and lodging. Participants usually bring extra spending money for the camp canteen and a camp photo. Camp Sunrise volunteers will be responsible for bringing their own spending money for their nights and afternoons off. You'll learn a tremendous amount about serving Christ by volunteering in our camps.

To apply, follow the directions below and **return your completed application by May 1, 2018**. We ask that you strictly adhere to this deadline. It is difficult for us to assign volunteers to campers if their application does not arrive in a timely fashion.

PLEASE READ CAREFULLY and FOLLOW THESE STEPS TO APPLY:

1. **REFERENCES**

All first-time applicants will be required to provide three character references. Reference forms will be included with your application. **Give the reference forms to three adults who know you well.** Adults who have known you as a student, parishioner, and employee or have supervised you in an extracurricular activity are most credible. **WE CANNOT ACCEPT REFERENCES FROM FRIENDS, FAMILY MEMBERS, OR EMPLOYEES OF THE WARWICK CONFERENCE CENTER / CAMP WARWICK.** Don't forget to sign the release statement at the top of the reference form before giving it away. Have your references mail the form directly to us.

RETURNING APPLICANTS: References submitted prior to 2017 must be renewed.

2. **APPLICATION**

Complete the application and mail it directly to Patricia Ciampa, Volunteer Recruitment Coordinator at The Warwick Conference Center. If you have additional skills and experiences the application does not directly tell us about, use extra sheets to tell us more about yourself. Please be sure to answer all the personal information questions, and submit these with your application.

3. **DRUG, ALCOHOL and TOBACCO POLICY STATEMENT**

Please read the enclosed Drug, Alcohol and Tobacco Policy. Return your signed and dated policy statement with your application. This signed and dated policy statement must be returned if you wish to be considered for this position. If you are under 18 years of age, your parent/guardian must also read and sign this form.

4. **HEALTH AND REGISTRATION FORM**

Please complete and return the enclosed health form with your application. If you were a Camp Snowball Volunteer in December of 2017 or February or March of 2018 and submitted a health form, you are exempt as long as your TB test and immunizations are up-to-date. We are now requiring that TB tests be updated every two years (within two years of the start date of camp).

5. **APPLICATION QUALIFICATION**

In order to be considered for a volunteer counselor position, your application must be **completed in full and all reference forms received by May 1, 2018**. Please be sure to return your Drug, Alcohol and Tobacco Policy Statement and Health Forms with your application. If you are under 18 years of age, your parent/guardian will need to sign these forms. **VOLUNTEER APPLICATIONS WILL BE ACCEPTED ON A FIRST-COME, FIRST-SERVE BASIS**, and assignments will be made based on need (camper enrollment).


Before you make your decision to volunteer at Camp Sunrise, we want to inform you that some of our campers are not only differently-abled, but also have a higher probability of having a different health history that may include Hepatitis, AIDS, etc. Federal and state laws do not allow this information to be shared with the caregivers, and this definitely has implications for any staff member that works at Camp Warwick. This issue should be discussed with your parents before you make your decision to volunteer.

For your protection, we do require every staff member, including volunteers, who work at Camp Warwick to provide their immunization history. We also require that each staff member and volunteer show verification of a TB test within the past two years, and Hepatitis B immunization. **Also, be assured that you will be thoroughly trained in using Universal Precautions prior to the campers' arrival.**

Recruiting staff that are positive Christian role models is the key to achieving a quality camp. We ask that you give careful thought to the accompanying application before you apply.

If you have any questions regarding the application process, please don't hesitate to contact us at 845-986-1164 or by email at warwickcc@optimum.net. We look forward to hearing from you.

Cordially,



Christian Hinchman
Camp Warwick Director

IMPORTANT DATES:
APPLICATION DEADLINE: MAY 1, 2018
VOLUNTEER ORIENTATION: SATURDAY, JUNE 23, 2018